

Arlington School District #3  
Arlington, OR 97812  
School Board Meeting Minutes  
July 14, 2014

**Board Members:** April Aamodt, Tiah Devin, Danelle Wetherell, Brad Wiley and Shanna Gronquist were present.

**Personnel:** Superintendent, Kevin Hunking and Board Secretary Mariah Shandy were present.

**Visitors:** Kristine Wetherell, Lori McGuire, Kathy Street, Alan Cunningham and Mark Davidson were present.

**Regular Meeting Opening**

1. **Call to Order:** Chairman April Aamodt, called the meeting to order at 6:35 p.m.

2. **Consent Agenda:**

2.1 Approve Amended Agenda

2.2 Approve June 2014 School Board Minutes

2.3 Approve Bills/Financials

**Motion made by Danelle to approve consent agenda, motion seconded by Tiah.**

**Motion passed unanimously.**

3. Public Comment

There was no public comment

4. **Superintendent Report**

Superintendent Mr. Kevin Hunking reported that we received a resignation from Lorena Woods (7<sup>th</sup>/8<sup>th</sup> grade teacher) last week. We currently have a high school science teacher position open and our 3<sup>rd</sup>/4<sup>th</sup> grade teacher position open. Mr. Hunking was happy to report that the state had a site review for our kitchen and lunch program. Jodi was reported as doing a great job with state reports, the lunch program and kitchen. Kathy Street was reported as being very knowledgeable about the program. Overall the state said our staff did an outstanding job on the review. Mr. Hunking is currently meeting individually with staff members, a “get to know you” informal meeting to meet everyone. The school maybe working with the local medical clinic to offer credits for the EMR and EMT classes that they teach through the clinic. Mr. Hunking is talking with the lead David Anderson regarding these classes. There may be some building use issues regarding events and liability issues. Mr. Hunking is going to further look into these matters and bring his recommendations to the board at a later date.

5. **Unfinished Business/New Business/Action Items**

5.1 **Appointments/Designations:**

- a. Superintendent/Clerk/Budget Officer-Kevin Hunking (ORS332.515, ORS294.331)
- b. Deputy Clerk/Custodian of Funds-Dawn Lathrop, NCESD (ORS328.441, ORS 328.445)
- c. Confidential Employees- Kevin Hunking and Mariah Shandy
- d. School Lunch Administrator-Kevin Hunking
- e. Depository-Bank of Eastern Oregon & Local Govt. Investment Pool
- f. Newspaper of Record-The Times Journal
- g. Legal Advisor-OSBA Legal Assistance
- h. Official Auditor-Oster Professional Group
- i. Insurance Agent of Record-Wheatland Insurance
- j. Regular Board Meetings-second full Monday of each month in the AHS Library
- k. Mileage Rate - .51 cents per mile
- l. Substitute Teacher Rate - \$171.52 per day
- m. Update Bank of Eastern Oregon Bank accounts: Remove Steve Boynton from safe deposit account # 2013090 and add Kevin Hunking to this account. Remove Travis Reeser from AHS Student Body Account #9819.

**Motion was made by Danelle to approve the above appointments/designations as presented, motion seconded by Tiah. Motion passed unanimously.**

5.2 **Elect Board Chair and Vice Chair:** After brief discussion-**A motion was made by Tiah to nominate April Aamodt as Board Chair person, motion seconded by Danelle. Motion passed unanimously. Motion was made by Danelle to nominate Brad Wiley as Board Vice Chair, motion was seconded by Tiah. Motion passed unanimously.**

5.3 **2<sup>nd</sup> and final reading of Public Complaint Policy:** The Board read and reviewed the policy "Public Complaint Policy KL and KL-AR. **Motion was made by Danelle to approve the policy KL and KL-AR as presented, motion seconded by Shanna. Motion passed unanimously.**

5.4 **Update on college program-Alan Cunningham:** Mr. Cunningham reviewed where the college program is at this time. See attached information provided.

**5.5 Extra Duty Contracts:**

Dean of Students- Shawn Troutman  
Assistance HS Football Coach-Travis Reeser  
Diesel Mechanic Teacher-Mark Davidson  
HS Volleyball Head Coach-Teren Humphrey

**Motion made by Tiah to approve the extra duty contracts as listed, motion seconded by Danelle. Motion passed unanimously.**

**6. Concluding Board Motions**

Announcements: Show and Shine July 26<sup>th</sup>

**Next Meeting Date August 11, 2014**

**Work Session: August 15, 2014 at 8:00 am**

**Adjournment:** There being no further business, the meeting adjourned at 7:15 p.m.

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Board Chairman

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Board Secretary

\_\_\_\_\_  
Date